

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: November 13, 2007

CAO File No. 0640-01399-0005  
Council File No.  
Council District: N/A

To: Mayor  
Council

From: Karen L. Sisson, City Administrative Officer *KLS*

Reference: Municipal Facilities Projects

Subject: 2007-08- Second Construction Projects Report

SUMMARY

Submitted for your consideration is the Second 2007-08 Construction Projects Report (CPR), which includes financial transactions needed for the completion of several Recreational and Parks and Cultural Facilities projects. These transactions primarily consist of appropriations to the General Services Department (GSD). GSD serves as the construction contractor for many Recreational and Parks and Cultural Facilities projects. The scope of work, schedule and budget for these projects are stipulated in Memoranda of Understanding (MOUs) between Department of Recreation and Parks (RAP), Bureau of Engineering (BOE) and GSD. This teamwork approach to construction project delivery includes bi-weekly meetings to discuss issues and resolve any problems arising from the projects.

The following recommendations include appropriations to GSD totaling \$3,565,880. They also include two recommendations to rescind two prior recommendations from the First Construction Projects Report due to new information provided by BOE and GSD.

RECOMMENDATIONS

That the City Council, subject to the approval of the Mayor:

- 1. Authorize the Controller to transfer appropriations of \$386,380 from Recreation and Parks Fund No. 302, Department 89, ADA Account 870K to General Services and appropriate to the General Services Department, Fund 100/40 for the ADA projects as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
1014	Construction Salaries	\$ 96,276
1101	Hiring Hall Construction	135,820
1121	Hiring Hall Fringe Benefits	52,631
3180	Construction Materials and Supplies	101,653
		<u>Total: \$386,380</u>

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PUBLIC WORKS

BUDGET & FINANCE

2. Authorize the Controller to transfer \$39,000 from Fund 205/88, new account (cash flow funding source for Proposition 12 and 40 funded projects) and appropriate to the General Services Department, Fund 100/40 for the Banning Residence Museum as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
1014	Construction Salaries	\$10,000
3180	Construction Materials and Supplies	<u>29,000</u>
		Total: \$39,000

3. Rescind Recommendations No. 25 and No. 26, Boyle Height Sports Center – Soccer Stadium and Enhanced Landscaping Project, from the 2007-08 First Quarterly Construction Projects Report approved by Council on October 16, 2007 (C.F. 07-2877);
4. Authorize the Controller to transfer \$120,000 in appropriations for the Little Landers/Bolton Hall-Outdoor Improvements Phase II Project from Proposition K (Year 8 Inflation), Fund 43K/10/Account W454, entitled Little Landers/Bolton Hall and appropriate to the General Services Department, Fund 100/40 for the Little Landers/Bolton Hall-Outdoor Improvements Phase II Project as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
1101	Hiring Hall Construction	\$100,000
1121	Hiring Hall Fringe Benefits	<u>20,000</u>
		Total: \$120,000

5. In accordance with Recommendations No. 5 authorize the Controller to transfer cash from appropriate Proposition K Funds to reimburse the General Fund on an as-needed basis subject to approval of the expenditure reports from the General Services Department and approval of the City Administrative Officer;
6. Authorize the Controller to transfer \$30,000 from Quimby Funds, Fund 302/89/Account 460K-LL to Fund C140 entitled General Services, and appropriate to the General Services Department, Fund 100/40 for the Little Landers/Bolton Hall-Outdoor Improvements Phase II Project as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
3180	Construction Materials and Supplies	Total: \$30,000