

MINUTES
CITY OF LOS ANGELES
ENVIRONMENTAL AFFAIRS COMMISSION.
200 N. Spring Street, Room 1050, City Hall
January 31, 2008

Present: Misty Sanford, President
Alina Bokde, Vice President
Maria Armoudian, Commissioner

Absent: Joyce M. Perkins, Commissioner
M. Teresa Villegas, Commissioner

Karla Cortez, Commission Secretary – (213) 978-2366

1. **CALL TO ORDER:** Commissioner Sanford called the meeting to order at 9:35 a.m.
2. **CONSIDERATION OF MINUTES:** The minutes of December 20, 2007 will be considered at the February 21, 2008 meeting.
3. **COMMENTS FROM THE PUBLIC:** None.
4. **GENERAL MANAGER'S REPORT:** Detrich B. Allen, General Manager of the Environmental Affairs Department provided the Commission with an update of departmental activities.
5. **ITEMS OF DISCUSSION:**
 - Report on Status of City Council Environmental Motions – Beth Jines, Assistant General Manager of the Environmental Affairs Department provided EAC a status of City Council environmental motions. EAD working with the Chief Legislative Analyst to coordinate the development of the City's Sustainability Plan. Karin Christie, Director of Environmental Business and Neighborhood Services is EAD's lead for the development of the Sustainability Plan and a meeting is scheduled with City departments on Thursday, February 7, 2008. Commissioner Sanford proposed to set this item on the agenda for the next EAC meeting in order to obtain more feedback from EAC. EAD to track City Council environmental motions for EAC.
 - Status of Greuel and Cardenas Motion regarding Sun Valley Environmental Justice Improvement Area – Gretchen Hardison, Director of Air Quality Division provided EAC a status of Greuel and Cardenas motion regarding Sun Valley Environmental Justice Improvement Area. Council motion 03-2529 which identified the Sun Valley Environmental Justice Improvement Area was approved by City Council on July, 2005. Funding was identified within Council District 7 and transferred to Council District 6, which provided a community outreach and air toxic study. Pacoima Beautiful and Resolution Strategies, Inc. assisted EAD to assess what was ongoing in the community; to incorporate air monitoring done in Sun Valley by the South Coast Air Quality Management District (SCAQMD); community survey on air

quality issues; and, business survey to see where the heavier industries are located. EAD extracting the monitoring information from SCAQMD that has been completed. SCAQMD is in the analysis and reporting stage. The regional-wide toxic assessment was released earlier this month for a three-month review. The Sun Valley monitoring report is not ready for release but EAD working with SCAQMD to obtain the results of the study to be able to plan the next phase on the public outreach process. EAD to present jointly the results of the technical monitoring to survey results and work with the community to establish a list of priorities. Community event to be scheduled on March or April. Commissioner Armoudian inquired when would the monitoring report be completed. Gretchen Hardison responded EAD expecting to have the results in a couple of weeks. Commissioner Bokde requested EAC to be informed regarding the schedule for the community meetings in order to attend. Gretchen Hardison agreed. Commissioner Sanford recommended EAC and EAD to take a leadership role not only in helping to translate SCAQMD survey results but to bring it out to the community. Also setting forth some leadership and providing recommendations to the Planning Department and LEA which is part of EAD regarding: 1) what volunteer measures for reduction that EAD could recommend to encourage the business community; 2) future discretionary approvals; and, 3) LEA enforcement. In conjunction with processing the data also include policy recommendations. Gretchen Hardison stated that LEA strongly encouraged the firms that they are working with to add some of these voluntary measures and to maintain additional street sweeping around their facilities.

- Update of Consolidation of Climate Action Plan and Sustainability Plan – Beth Jines suggested a discussion with EAC on their thoughts and ideas on the structure of consolidating the Climate Action Plan and Sustainability Plan. Commissioner Armoudian inquired regarding if the Sustainability Plan address issues beyond the environment. EAD to provide clarification for EAC from the City Council and Mayor's Office. Commissioner Armoudian recommended to divide the Sustainability Plan into categories and include benchmarks. Romel Pascual of the Mayor's Office Energy and Environment responded that the Mayor's Executive Order would be to capture the complexities of sustainability which EAD is leading. Still need to determine what comes out of the process, which would take some time. The complimentary piece to this order would be what the City Council would be doing with their sustainability plan. Need to be consistent and would take into consideration what EAC has laid out. The Sustainability Plan process would be a planning process. The Climate Action Plan has already been written and it is in the implementation process, which has been commented and vetted. The Sustainability Plan portion would be the umbrella piece to the Climate Action Plan. Every model of the different cities, for example, San Francisco, New York, Houston and Seattle, has taken a couple of years to do the sustainability plan right. The City of Los Angeles would be developing the Sustainability Plan and are aware that the City has a climate plan that has been resourced which has elements that need to be moved. The City is also aware that there are needs in the community for

improvement and many of those elements are laid out in the Climate Action Plan. EAD to lay out the Mayor's Sustainability Plan in conjunction with the City Council. Commissioner Sanford recommended EAD to analyze the Climate Action Plan initiatives and determine what has not been included in the plan. Should also include economic sustainability to the plan. Recommend EAD to pull the Mayor's Office and City Council's sustainability plans together. Commissioner Bokde agreed. Romel Pascual also agreed and EAD would frame the Sustainability Plan for the Mayor's Office and City Council. Commissioner Armoudian to provide copies of sustainability plan analysis from Santa Monica and other cities to EAD. Detrich Allen responded that it would be useful to receive insight on those plans from EAC. Commissioner Sanford requested EAC to receive copies of the Santa Monica and other cities sustainability plans. Romel Pascual responded that after the Sustainability Working Group has met and completed the framework; the leaders of that Sustainability Working Group could present the framework at the next EAC meeting. Commissioners Sanford and Armoudian agreed. Commissioner Sanford informed EAD that EAC would be available to assist in coordinating and/or attending the Sustainability Working Group meetings. Detrich Allen agreed.

- Status of Climate Action Plan – Jonathan Parfrey, Director of Green LA, Project of the Liberty Hill Foundation provided EAC a status of the Climate Action Plan. Green LA has a working group that is working on the public participation plan in support of the Mayor's Climate Action Plan. Scheduling a meeting with EAD to provide an update of their progress. The Green LA Coalition is composed of over 60 members that have identified a task force composed of various work groups within Green LA. The task force will meet tomorrow. Working with Occidental College and they have been working on a survey of other public participation plans related to climate action. The initial report is that there are no good public participation models and they are still looking at other public participation models. Engaged in materials development and taking the Mayor's plan to create a fact sheet so the public could have a clear understanding of what they are dealing with. Also created an interview tool for various constituencies for organizations and agencies. Assessing where the public's understanding is of what the changes need to be and what policies need to be transformed. Have a list of 100 people that they are planning to interview and the goals of the interviews are numerous. Have conducted some interviews with Department of Public Works and conducting more interviews within the next couple of months. Commissioner Sanford suggested Green LA to acquire assistance from urban marketing organizations, for example, Strategic Action for Just Economy. Jonathan Parfrey agreed. Commissioner Sanford to provide a list of urban marketing organizations. Jonathan Parfrey informed EAC that the Green LA and Occidental public participation plan deadline has been extended to April. Commissioner Bokde recommended Green LA to incorporate certain activities where the focus would be more about modeling behavior rather than just obtaining information. Commissioner Armoudian also recommended training young people from college

campuses and creating a team to go to the community's neighborhood associations, renters associations, homeowners group, small chambers and block neighborhood meetings to generate awareness, which a commissioner could be a team member. Recommended Kevin Acebo to assist Green LA regarding ideas to campaign and approach the public. Jonathan Parfrey agreed.

- EAC Evening Meetings – Commissioner Sanford requested this item to be continued at the next EAC meeting.


6. ACTION ITEM

- Adopt EAD's Porous Pavement Report – Commissioner Sanford requested this item to be continued at the next EAC meeting.
- Comment to SCAG's Regional Transportation Plan – Commissioner Sanford recommended that EAD review, incorporate and submit Commissioners Armoudian and Perkin's comments with EAD for the Regional Transportation Plan. Detrich Allen responded that EAC would have an opportunity to submit comments. EAD has provided comments to the Department of Transportation. The Department of Transportation to compile all the comments from the City and move it forward to the Transportation Commission and then to City Council. Commissioner Bokde motioned that the comments submitted by Commissioners Armoudian and Perkin's regarding the SCAG's Regional Transportation Plan be adopted and considered by EAD to be included with the department's comment for submission to SCAG by the deadline, Commissioner Armoudian second. All EAC members in favor of motion
- Letter to Renew LA Committee regarding Status of Environmental Preferable Purchasing (EPP) Policy – Commissioner Bokde proposed EAC to send a letter to Budget and Finance Committee and the Renew LA Committee to support the Environmental Preferable Purchasing (EPP) Policy. Commissioner Bokde to draft a support letter and present at the next EAC meeting for consideration. Commissioner Armoudian moved to draft support letter, Commissioner Bokde second. All EAC members in favor of motion.
- Karin Christie provided EAC a status of the Environmental Preferable Purchasing policy. Informed that the Renew LA Committee would not address the EPP policy at their committee meeting and would waive the EPP item to City Council. The Budget and Finance Committee may have the EPP item on the agenda for February 4, 2008 at 6:00 p.m. at Northridge. EAD to attend Budget and Finance Committee Meeting. EAD and Department of General Services concerned with Renew LA adoption of the program that had some detail that they are apprehensive to commit since the resources they requested were not provided in full. Requesting an opportunity to revisit that proposed plan to show some phases.

- Gerald St. Onge, Procurement Supervisor of the Department of General Services informed EAC that he is the staff person in charge of EPP. The second position that was approved for EPP has not been filled but will have a staff person by next week. The initial plan was for four positions but only have two positions for EPP. Due to the lack of resources would need to shorten the task list. Incorporating an action plan and reconvene the task force for EPP policy in order to accomplish the tasks with only two positions.

7. **COMMISSION OLD BUSINESS**: None.
8. **COMMISSION NEW BUSINESS**: None.
9. **FUTURE AGENDA TOPICS**: Report from Council District 12 regarding Environmental Inspector Position motion; Report from EAC regarding Meeting with Transportation Commission
10. **ADJOURNMENT**: The meeting adjourned at 11:01 a.m.

AN AUDIO RECORDING OF THIS MEETING IS AVAILABLE FOR THIRTY (30) DAYS BY CONTACTING THE COMMISSION SECRETARY AT (213) 978-2366.

This material is printed on recycled paper .
C:EAC/MINUTES1/31/08