

MINUTES
CITY OF LOS ANGELES
ENVIRONMENTAL AFFAIRS COMMISSION.
200 N. Spring Street, Room 1050, City Hall
September 21, 2006

Present: Misty Sanford, President
Alina Bokde, Vice President
Maria Armoudian, Commissioner
Joyce M. Perkins – Commissioner
M. Teresa Villegas, Commissioner

Bianca Vite, Commission Secretary - (213) 978-2366

1. **CALL TO ORDER:** President Sanford called the meeting to order at 9:50 a.m.
2. **CONSIDERATION OF MINUTES:** The minutes of August 17, 2006 were approved as written.
3. **COMMENTS FROM THE PUBLIC:** None.
4. **GENERAL MANAGER'S REPORT:** General Manager Allen provided the Commission with an update of departmental activities.
5. ITEMS OF DISCUSSION:
 - Overview of EAC Special Meeting– Ann Dove, of the National Park Service who served as facilitator for the Commission retreat presented the commission with a synopsis of workshop notes that she compiled. Nancy Sutley, Deputy Mayor for Energy and Environment provided an overview of the Mayor's green agenda and strategic plan. Desired outcomes of the meeting were: to provide an opportunity for the Environmental Affairs Commission (EAC) to get to know each other's goals and priorities; to develop a common understanding of the EAC's context relative to the City and external trends, forces and issues; to identify key roles and goals for the EAC over the next 3 years; and to interface with Mayor's Office, key commissions and staff about the direction of the EAC. Three goals that were stated as an outcome of the retreat were: 1) to develop relationships with other commissions 2) to look into the development a recognition program to raise the profile of the EAC, and 3) to improve the budget process. (Copies of the notes are attached)
 - Subcommittee Reports and Updates –

Vice President Bokde, Commissioner Armoudian and Karin Christie, Director of the Environmental Business and Neighborhood Services Division had an in depth discussion regarding a possible recognition event. Many questions arose from the conversation and it was determined that feedback was necessary from the commission as a whole if this is to proceed as a project. President Sanford interjected that prior to committing to an awards event she felt it was necessary for the Commission to define its' focus.

Vice President Bokde and Commissioner Villegas met with Commissioner Mary Nichols of the Department of Water and Power Commission. The meeting served as an introduction and conversation focused on good bridge building. Commissioner Nichols offered to work with the EAC to discuss overarching policies that they would like to recommend jointly. One item that arose from the conversation was improving the Environmental Affairs Newsletter. It was suggested that higher profile articles profiling new programs in the City be included.

- Goals, Strategies and Objectives – How can EAD interface with other departments? Figure out what policy goals are, then go from there. Process: Have a dedicated meeting regarding greening invite all departments, have a question and answer session. What is going on in the City outside of EAD in relationship to greening? How to get the information and structure it. It was suggested that we have a meeting with outside groups, city departments and the public, then come together with recommendations. Commissioners agreed that their subcommittees will report back at the October 2006 meeting. President Sanford volunteered to work with Commissioner Villegas to compile a list of standardized meeting talking points for purposes of obtaining similar information from all meetings with other City commissions.


6. **COMMISSION OLD BUSINESS: None**

7. **NEW COMMISSION BUSINESS:**

8. **FUTURE AGENDA TOPICS:**

9. **ADJOURNMENT:** The meeting adjourned at 11:02 a.m.

AN AUDIO RECORDING OF THIS MEETING IS AVAILABLE FOR THIRTY (30) DAYS BY CONTACTING THE COMMISSION SECRETARY AT (213) 978-2366.

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