

City of Los Angeles Department of Recreation and Parks
Valley Region Youth Sports Board

INTERDEPARTMENTAL CORRESPONDENCE

DATE: January 21, 2005
TO: DIRECTORS IN CHARGE & REC. COORDINATORS
FROM: VALLEY YOUTH SPORTS BOARD
SUBJECT: 2005 BASKETBALL TOURNAMENT ENTRY INSTRUCTIONS

Attached is the entry form verification, **the All-Star roster all centers must use**, and an all-star letter from the sports board (you may create your own letter). Please send in the following:

1. **Entry Form (even if you do not have any teams).**
2. **Basketball All-Star Rosters (make copies, one for each all-star team).**
3. **Director Availability Form (make copies, returned by February 18, 2004).**
4. **All-Star parent & player orientation meeting sample.**
5. **Citywide Basketball Rules**

Complete the all-star rosters provided in the packet by:

1. Fill in the name of the center
2. Provide appropriate age verification that matches the birthdate on the roster
3. Fill in the name of the team they participated on at your center
4. Fill in the school they are currently attending
5. Fill in the players' and coaches' names on the all-star teams
6. Place the age verification behind the roster in the same order as the names on the roster.

This will aid in processing the All-Star paperwork, checking eligibility, and providing the teams with the time to obtain proper verification of questionable eligibility. Place the paperwork in the Sports Board Box in the South Valley District Offices. Thank you for your attention to these matter, if there are any further question, please call a Sports Board Representative.

Valley Region Sports Board

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