



JAMES K. HAHN  
MAYOR

## EXECUTIVE DIRECTIVE NO. MO-3

Subject: **COMMISSIONERS AND CONTRACT/LEASE NEGOTIATIONS  
SUBSEQUENT TO COMMISSION APPROVAL**

Pursuant to Executive Directive Nos. MO-1 and MO-2, Commissioners are now precluded from participating in the evaluation and recommendation of contracts and leases prior to consideration of those contracts and leases by the full Commission as a body.

To assure maximum transparency and consistency, after a contract or lease has been approved by the full Commission, subsequent negotiations on terms or other criteria of that contract or lease involving individual Commissioners or Commissioner subcommittees should take place only pursuant to the direction of the full Commission in an open meeting format and properly noticed pursuant to the Ralph M. Brown Act.

All General Managers, Heads of Departments/Offices and Commissions of City government are directed that all negotiations participated in by Commission subcommittees or individual Commissioners, of a contract or lease subsequent to its approval by the full Commission, shall be conducted only in publicly-noticed meetings pursuant to the Ralph M. Brown Act.

Executed this 1 day of June, 2004

JAMES K. HAHN  
Mayor

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